# MATCH SYSTEM USER GUIDE

CH/S

Version 1.1 – 16/04/2025 Phil Hamer

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### Introduction

The Match system provided by the Surrey County Bowls Association - "SCBA" – Is a system that allows clubs and county players to manage their games in a central system.

The system is available from the <u>SCBA</u> website by clicking on the "login" button to take you to the Login page: .. or, if already logged in, by pressing the "online" button to take you to the Match system:



There are three modules that are available to the club once a member is logged in: "Booking", "Competitions" and "Matches". For the 2025 season, Mytchett will only be using the "Booking" and "Matches" modules.



The "Competitions" option, although visible, will not be used for the 2025 season.

## Quick Step Guides

#### **Booking A Rink**

First login to system, then from the main menu:

Booking  $\rightarrow$  Select Date  $\rightarrow$  Select Rink  $\rightarrow$  Book  $\rightarrow$  Booking Type (select Internal Comp)  $\rightarrow$  Add Description  $\rightarrow$  Book

Optionally add the word "Prov", or "Provisional" if booking provisional rinks. **Don't forget to cancel any bookings for provisional rinks once the rink booking date has been agreed for that match.** 

#### Do NOT book roll ups

#### Applying for matches

When an email is received advising that matches have been published for which you are invited to apply for, first login to system, then from the main menu:

Matches → My Matches → Apply Tab → Tick Boxes against games you wish to play (you can select as many as you wish!) → Submit → Confirm Applications

(These will now show in My Applications Tab on LHS)

**Await selection email** – This will be sent out once the selection committee has made their match selections.

When you receive the email that you have been selected, please Confirm online by:

Matches → My Matches → Confirm Tab (on LHS) → Select "Confirm" (or "Withdraw") for the match → 0 visitors → OK → Submit

When selection has been completed by the Selection Committee, you will receive either an email notifying of selection for a match, an email notifying you that you have been selected as a reserve player, or an email notifying you that you have not been selected for a match.

## Step-by-step Guides

#### Logging In

To log into the system, go to <u>https://www.scbamatch.co.uk/login</u>, enter your username and password, then press "Login"

Login	
Username	
Password	
	Ø 🔤
Login	Login (go to members area)
Create login (affiliated players or	nly) <u>Reset Password</u>

#### **Password Reset**

You can also use this screen to reset your password by clicking on the "Reset Password" link in the bottom righthand corner of the screen. This will prompt you for your email address. Enter your email address and then press "Request Password Reset".

Reset Password
Enter your username below. If we find your username in the system you will receive an email sent to the address associated with your account
Username
Request Password Reset

When you press "Request Password Reset", the dialogue box will change and will look like this:

Reset	Password
•	Password request sent. Please check your email for further instructions.
Usernar	ne
	Request Password Reset

You will receive an email with a link (indicated below) that you need to follow to reset your password which will look like this:

Bowls Surrey Account Reset 🤉 🔤
Bowls Surrey <auto@automated.bowlssurrey.co.uk> to me ▼</auto@automated.bowlssurrey.co.uk>
Dear Demo
A request has been made to reset your password for the Bowls Surrey online system.
Click the following link and enter your username as listed below. You will then be asked to enter a new password.
username: DemoDummy
Click to reset
Bowls Surrey Online
Please do not reply to this email, this email address is not monitored

Click the link and it will take you to a page that looks like this:

Reset Password
Please enter your username and enter a new password. The password must contain at least 1 lower case letter, 1 upper case letter, 1 number and be at least 8 characters in length.
Username
New Password
Reset

Enter your email address in the "Username" field and you new password in the "New Password" field. Take note of the minimum password requirements in the paragraph above the "Username" field. Press "Reset" to complete the reset of your password. If desired, save the new password in your device's password manager (Something like "Save Password" may pop up when the change is detected on your device.

#### Once logged in successfully

Once logged in to the system you should see a screen something like this:

n Booking Competitions Match	nes My Details 🛓 website logout
😤 My Club	Welcome back to Bowls Surrey online
Mytchett BC view	Competitions Matches
Applications	
County	<u>Upcoming Competitions</u>
Applied 0 Selected 0	Competition Round Opponent
Confirmed 0	No upcoming matches
Mytchett BC	view all
Applied 0	
Selected 0	

For those with mobile devices, the menu bar at the top ...

✿ Booking Competitions Matches	Лy Details	💄 website	logout
will be replaced by ellipses			
	Competitions Competitions Matches No upcoming matches view all		
	X My Club		
	Mytchett BC view		
	Applications		
	County		
	Status Applied		
	Status Selected		

.. The same options will be available when you click on these ellipses as would appear on a computer/laptop screen. *In this guide the menu bar will be used to demonstrate the various functions!* 

On either a computer/laptop or mobile device, select the "Mytchett BC"->"**View**" button beneath the "My Club" section

✿ Booking Competitions Match				💄 website logout
L My Club	Welcome back to Bowls Surr	ey online		
Mytchett BC	Competitions Matches	]		
County	<u>Upcoming Competiti</u>	<u>ons</u>		
Applied 0	Competition	Round	Opponent	
Selected 0 Confirmed 0	No upcoming matches			
Mytchett BC				view all
Applied 0				
Selected 0 Confirmed 0				

This will now show the Home screen for the Mytchett Bowls Club. A list of all members and their phone/email address will be visible to be used if a member needs to contact another member, for example to arrange a game. Please be aware of GDPR rules when using the information contained here. If a member's phone/email is not visible it means that member has privacy enabled on their details. If a member is happy for other members to view their details, they can click on the "My Details" option in the menu bar, then the "Privacy" tab. Three switches are then visible to control what information is visible in the member's directory. Selecting those switches will enable that field to be displayed to other members in the member's directory.

A Booking Competitions Match	es Wy Details	)			💄 web	site logout
<ol> <li>Player</li> </ol>	Player Ad	dress	Dietary Options	Emergency Contact	Health Issues	Privacy
Bowling	If your club's	player	information is availal	ole to view, share the follo	owing with other me	embers:
Account						
		U	pdate			

Any changes come into effect when the "Update" button is pressed.

#### **Rink Calendar**

Clicking the "Booking" menu option will take you into the "Rink Calendar" page:



From here you can browse rink availability using the "< back" and "forward >" buttons to move through the calendar like you would by turning a page in a paper diary. You can click the calendar symbol in the

Date: Mon Apr 14 2025 date box to bring up a calendar for moving to a specific date

Rink orientation is shown on the calendar too ...

A						💄 website l	
8	Bookings	My Bookings					
	Rinks: Rinks 1 - 6			# of Rinks shown: All			]
		<b>く</b> back	Date: Mon Apr 14 2025		forward 📏		
	Date: Monday, 14tl	n April 2025				White	
	Rink 1	Rink 2	Rink 3	Rink 4	Rink 5	Rink 6	
	14:00 - 18:00 个	14:00 - 18:00 个	14:00 - 18:00 个	14:00 - 18:00 个	14:00 - 18:00 个	14:00 - 18:00 个	
	book	book	book	book	book	book	
	18:00 - 21:00 个	18:00 - 21:00 🕇	18:00 - 21:00 🕇	18:00 - 21:00 🕇	18:00 - 21:00 个	18:00 - 21:00 🕇	
	book	book	book	book	book	book	

The orientation of the rink is shown for the selected date and the rink colour. In the example above, the rink colour is on the "White" markers and the orientation is away from the clubhouse (Clubhouse to Tennis Courts)

For another day it might look like:



Showing the rink is now on the "Red" markers and the orientation is across the clubhouse (Car Park to Houses)

#### **Booking A Rink**

Booking a rink is performed by simply choosing a date and a rink that is available that you wish to book and then clicking the "book" button:

🏫 Booking	Competition	s Matches My Det	ails			💄 website	logout
E Booking	s	My Bookings					
Rinks: Rinks 1	- 6			# of Rinks shown: All			
		<b>〈</b> back	Date: Fri Apr 18 2025		forward 💙		
Date: Frid	lay, 18th A	April 2025				White	
Rir	ık 1	Rink 2	Rink 3	Rink 4	Rink 5	Rink 6	
14:00 -	18:00 →	14:00 - 18:00 →	14:00 - 18:00 →	14:00 - 18:00 →	14:00 - 18:00 →	14:00 - 18:00 <b>-</b> )	•
ba	ok	book	book	book	book	book	
18:00 -	21:00 →	18:00 - 21:00 →	18:00 - 21:00 →	18:00 - 21:00 →	18:00 - 21:00 →	18:00 - 21:00 <b>-</b> >	•
b	ok	book	book	book	book	book	

 Boking Competition Matches My Deals

 Boking Competition Matches My Deals

 Boking My Bookings

The dialogue will change prompting for details of the booking:

Enter the booking details, for example:

Rinks Rinks 1 - 6	V Et of Rinks shown:
Book Rink	
Date: Friday, 18th April Bookingtype Internal Comp	White White
Rink 1 14:00 - 18:00 → 14 Rink 1 Description. Provisional - Men's Sing	Rink 6
book	~
18:00 - 21:00 → 18 book	cancel         Book         ■         18:00 - 21:00 →           book         ■         book         ■

In the "Booking Type" field you would ordinarily select "Internal Comp" when booking a Club Competition game.

If the rink booking is "Provisional" please indicate that in the "Description" field as well as details about what the game is. The example above show that the game is provisionally booked for a Club Competition and is a Men's Singles game. Ignore the "Sessions" dropdown unless you wish to extend the booking slot from one slot to two slots making the game booking duration 7 hours!!

Press the "Book" button to book the rink slot. The page will update and look something like this:

E Bookings	Bookings			
Rinks: Rinks 1 - 6	~	# of Rinks shown: All		
<	back Date: Fri Apr 18 202	5	forward 💙	
Date: Friday, 18th April	2025			White
Rink 1	Rink 2 Rink 3	Rink 4	Rink 5	Rink 6
14:00 - 18:00 → 14:0	00 - 18:00 → 14:00 - 18:00 →	14:00 - 18:00 → Demo Dummy	14:00 - 18:00 →	14:00 - 18:00 →
Rinks: Rinks 1 - 6		# of Rinks shown: All		
	Pook Bink			
	Booking type:	_		White
	Description:			
	Provisional - Men's Single		→	
	Sessions (Ends at): 1 (18:00)			
	miremove	cancel Updat	• ■ →	
	book	book	book	

You can edit or delete the booking by clicking on the icon in the booked rink



Which will present the "Remove" and "Update" options for the booking:

To update, simply make the changes to the booking (for example removing "Provisional" if the game has been agreed) and then click the "Update" button. To remove the booking and delete it from the Calendar, press the "Remove" button.

Note: You can only delete your own bookings. Bookings created by other members are visible but not updateable by anyone except the owner (and Admin users!)

•			Details			💄 website l	
	Bookings	My Bookings					
	Rinks: Rinks 1 - 6			# of Rinks shown: All			]
		<b>〈</b> back	Date: Fri Apr 18 2025		forward 💙		
	Date: Friday, 18th	ı April 2025				White	
	Rink 1	Rink 2	Rink 3	Rink 4	Rink 5	Rink 6	
	14:00 - 18:00 →	14:00 - 18:00 <b>→</b>	14:00 - 18:00 →	14:00 - 18:00 →	14:00 - 18:00→	14:00 - 18:00→	
	book	book	book	Demo Dummy Internal Comp Provisional - Men's Singles	book	book	
	18:00 - 21:00 →	18:00 - 21:00 →	18:00 - 21:00 →	18:00 - 21:00 →	18:00 - 21:00 <b>→</b>	18:00 - 21:00→	
	book	book	Phil Hamer County Comp Men's Unbadged Singles	book	book	book	

The above show another game booked on the same day but the option to amend is not available as the booking owner is another member!

If you click on the "My Bookings" tab you will see a list of all of the rinks that you have booked:

♠ Booking Comp				💄 website logout
Bookings	My Bookings			
Туре	Starting	Ending	Rink	
Internal Comp	14:00	18:00		cancel

You can also delete your booking here by selecting the "cancel" button next to the game you wish to delete.

#### Applying for matches

Games are "Published" by the selection committee each week with a rolling 4 to 6 weeks' notice of upcoming games. Games that are "Published" are available to be applied for by members. Published games are notified to all eligible members by email once they are available to be applied for. An email like the image below will be sent out as and when games are published. Please note that there may be one or more games published, and they will all be notified in the same email:

Bowls Surrey <auto@automated.bowlssurrey.co.uk></auto@automated.bowlssurrey.co.uk>
to me 👻
Dear Phil,
This is a note to let you know the following matches have been published for which you are invited to apply to play:
Mytchett Mixed - KnapA v Knaphill BC at 14:30 on 08/05/2025 at Knaphill BC
Mytchett Mixed - KnapB v Burpham BC at 14:30 on 08/05/2025 at Mytchett B.C.
Mytchett Mixed - Frend v Elstead RBL at 14.30 on 10/05/2025 at Elstead RBL
Mytchett Mixed - Frend v Woking Park BC at 14.30 on 11/05/2025 at Kingfield Road
If you wish to apply, for any of these matches please log on the County Bowls system at: https://www.scbamatch.co.uk
All applications must be made by: 30/04/2025
Mytchett BC

To view these games in the system, log in to the Match system first. You should see a page like this:

♠ Booking Competitions Matches My D	tails		💄 website logout
A My Club Mytchett BC County Applications County Applied 0 Selected 0	Welcome back to Bowls Surrey online Competitions Upcoming Competitions Competition Round No upcoming matches	d Opponent	
Mytchett BC Applied 0 Selected 1 Confirmed 0			

Click on the "View" button next to "My Club" -> "Mytchett BC" shown above. You need to click this whenever you log on as the default page is to show the Club **AND** County view of game applications (remember that this was originally developed as a Country System!).

#### Clicking the "View" button will take you into our clubs "Club Management" functions.

You should now see a screen like this:

n Booking Competitions Matches My D						💄 website logout			
Constitution	Mytchett BC								
	Club: Mytchett BC				website:	nytchettbowls.org			
	BE Club Number 30373	BE Cub Number 30373 Area 4							
			Phone	Mobile					
	Ivan	Albrighton		07834 5	21583	ialbrighton@hotmail.co.uk			
	Bob	Allen	01276 65620	07836 7	65814	bob.allenrd@icloud.com			
	Russell	Andrews							
	Derek	Atkinson				derek@forays.co.uk			
		Badcoe	01252 449679	07557 6	49476	john.badcoe@outlook.com			
		Bartlett	01276 506867		66194	don.bartlett@ntiworld.com			
	Marilyn	Benger							
		Bennett				bridgetbennett1949@gmail.com			

Click on the "Matches" link shown above and select the option "My Matches":

Research Booking Competitions Matches My Det	ails						💄 website	
Constitution View all matches	shett BC							
	Club: Mytchett BC				Website: www.n	nytchettbowls.org		
	BE Club Number 30373				Area Area 4			
			Phone	Mobile				
	Ivan	Albrighton		07834 52	21583	ialbrighton@hotmail.co.uk		
	Bob	Allen	01276 65620	07836 76	65814	bob.allenrd@icloud.com		
	Russell	Andrews						
	Derek	Atkinson		07831 55	57091	derek@forays.co.uk		
		Badcoe	01252 449679	07557 64	49476	john.badcoe@outlook.com		
	Donald	Bartlett	01276 506867	07913 06	66194	don.bartlett@ntlworld.com		
	Marilyn	Benger						
	Bridget	Bennett	01276 508826	07792 79	93071	bridgetbennett1949@gmail.com		

You should then see a list of Available Matches that you can Apply for:

						💄 website	
Apply 12	allable Matches Confirm Ch	noices					
Confirm	Order By: Match Code						
Withdrawn		Code	Opponents			Apply By	
My Applications	] Mytchett Mixed	Frend	Mytchett BC	н	26/04/2025 14:00	16/04/2025	
My Matches	] Mytchett Mixed		Stoke Park BC		27/04/2025 14:30		
Œ	] Mytchett Mixed	KnapA	Westfield BC			16/04/2025	
	] Mytchett Mixed	KnapB	Stoke Park BC				
Œ	] Mytchett Mixed		Basingstoke Town BC				
Œ	] Mytchett Mixed		Great Hollands BC				
Œ	] Mytchett Mixed		Puttenham and Wanborough BC		05/05/2025 14:30		
Œ	) Mytchett Mixed	KnapB	Burpham BC		08/05/2025 14:30	30/04/2025	
Œ	] Mytchett Mixed	KnapA	Knaphill BC		08/05/2025 14:30	30/04/2025	
Œ	] Mytchett Mixed		Elstead RBL				
Œ	) Mytchett West Surrey Men	WSL M	Woodbridge Hill BC			30/04/2025	
Œ	] Mytchett Mixed		Woking Park BC		11/05/2025 14:30	30/04/2025	

You can select one or more matches that you would like to apply for by clicking the checkbox next to the match (mobile users will need to press the "Apply" button – it does the same thing!)

Selecting these games DOES NOT send the application to the system at this point.

	Availa						
oply 12							
		fatch Code					
		Squad	Code	Opponents		Apply By	
	•	Mytchett Mixed	Frend	Mytchett BC	26/04/2025 14:00	16/04/2025	C
	•	Mytchett Mixed		Stoke Park BC	27/04/2025 14:30	16/04/2025	C
	Ð	Mytchett Mixed	KnapA	Westfield BC	01/05/2025 14:30	16/04/2025	L
	Ð	Mytchett Mixed	KnapB	Stoke Park BC		16/04/2025	Г
	Ð	Mytchett Mixed		Basingstoke Town BC		16/04/2025	C
	Ð	Mytchett Mixed	Frend	Great Hollands BC	04/05/2025 14:30	16/04/2025	
	•	Mytchett Mixed		Puttenham and Wanborough BC	05/05/2025 14:30	16/04/2025	C
	Ð	Mytchett Mixed	KnapB	Burpham BC	08/05/2025 14:30	30/04/2025	L
	Ð	Mytchett Mixed	KnapA	Knaphill BC	08/05/2025 14:30	30/04/2025	C
	Ð	Mytchett Mixed	Frend	Elstead RBL		30/04/2025	
	Ð	Mytchett West Surrey Men	WSL M	Woodbridge Hill BC	10/05/2025 14.30	30/04/2025	
	Ð	Mytchett Mixed	Frend	Woking Park BC	11/05/2025 14.30	30/04/2025	C

.. when you've made your selection(s), press the "Submit" button – this will prompt you to confirm your choices. If you want to make any changes before you confirm, you can go back to the "Available Matches" tab and make changes there. Once you have clicked the "Submit" button and are happy with the applications you have made, press the "Confirm Applications" button.

This will submit your applications to the Match system.

☆ Booking Competitions Matches My D	etails					💄 website	logout
Anniv	Available Matches Confirm Ch	pices					
Confirm	Squad	Code	Opponents			Apply By	
	Mytchett Mixed	Frend	Great Hollands BC	н	04/05/2025 14:30	16/04/2025	
	Mytchett West Surrey Men	WSL M	Woodbridge Hill BC		10/05/2025 14.30	30/04/2025	
	Mytchett Mixed	Frend	Elstead RBL		10/05/2025 14.30	30/04/2025	
					Confirm	Applications	
My Matches						, ppiloutions	

You will now see the games appear under the "My Applications" tab:

•								<b>±</b> )	vebsite logout
		9			Code	Opponents			
		1	Ð	Mytchett Mixed	Frend	Great Hollands BC	04/05/2025	APPLIED	withdraw
				Mytchett Mixed		Elstead RBL		APPLIED	withdraw
				Mytchett West Surrey Men	WSL M	Woodbridge Hill BC		APPLIED	withdraw
		3							
	My Matches								

At this point, there is nothing else to do until the selection committee makes their selections. If you decide that you can't make a game, click on the "Withdraw" button next to the game you wish to withdraw from. This game will not go back to the list under the "Apply" tab. You can re-apply for the game by going through the process again.

Until selection, your applications will remain in the "My Applications" tab.

#### Confirming match availability

Once the selection committee has made their selection for matches and, assuming you have been selected, a number will appear next to the "Confirm" tab corresponding to the number of games that you have been selected for and have yet to confirm availability for:

A Booking Competitions Matches My Deta					💄 website logout
Apply 12	Available Matches Confirm C	holces			
Confirm	Order By: Match Code				
Villorawo	Squad	Code	Opponents	Date	Apply By
My Applications	Mytchett Mixed	Frend	Mytchett BC	26/04/2025 14:00	16/04/2025
My Matches	Mytchett Mixed	Frend	Stoke Park BC	27/04/2025 14:30	16/04/2025
	Mytchett Mixed	KnapA	Westfield BC	01/05/2025 14:30	16/04/2025
	Mytchett Mixed	КпарВ	Stoke Park BC	01/05/2025 14:30	16/04/2025
	Mytchett Mixed		Basingstoke Town BC	03/05/2025 14:30	16/04/2025
	Mytchett Mixed	Frend	Great Hollands BC	04/05/2025 14:30	16/04/2025
	Mytchett Mixed		Puttenham and Wanborough BC	05/05/2025 14:30	16/04/2025
	Mytchett Mixed	KnapB	Burpham BC	08/05/2025 14:30	30/04/2025
	Mytchett Mixed	KnapA	Knaphill BC	08/05/2025 14:30	30/04/2025
	Mytchett Mixed		Elstead RBL		30/04/2025
	Mytchett West Surrey Men	WSL M	Woodbridge Hill BC	10/05/2025 14.30	30/04/2025
	Mytchett Mixed		Woking Park BC	11/05/2025 14.30	30/04/2025
				s	ubmit

Clicking on the "Confirm" tab will show a page like this:

•	Booking Competitions	Matches My D	etails							💄 website	logout
	Apply Confirm	12	6	You can confirm o accidentally confir reset your choice.	r withdraw med or wit	from matches below. You hdrawn from a match, clic	do no k the g	t have to make a decisio grey '-' button in betweer	on for all matches al n the confirm and wi	once. If you I thdraw button	nave s to
					Code	Opponents		Date			
			Ð	Mytchett Test	test	Banstead Neville BC	н	18/04/2025 10:00 am	Confirm	- Withdra	
I									Sub		
l											

Press the "Confirm" button confirm your availability or "Withdraw" if you are no longer available. Another dialogue will pop up asking if there are any visitors accompanying you:

A	Booking Competitions M	atches My De	tails					💄 website	logout
							18/04/2025 10:00 am Confirm	- Withdra	aw
				Votos 0	cano	cel			

Just click on the "OK" button (our club doesn't need to know about visitors!).

✿ Booking Competitions Matches My Det	ails						💄 website	logout
Apply 12 Confirm	3	You can confirm o accidentally confin reset your choice.	r withdraw med or wit	from matches below. You d hdrawn from a match, click	o nc the i	t have to make a decision for all matche grey '-' button in between the confirm an	s at once. If yo d withdraw butt	u have ons to
Withdrawn		Squad	Code	Opponents				
My Applications	ŧ	Mytchett Test	test	Banstead Neville BC	н	18/04/2025 10:00 am Confirm	- Witho	Iraw
My Matches								

This won't be sent to the system until you then press the "Submit" button after confirming or withdrawing from games. If you have been selected for more than one game, you can select multiple matches (either "Confirm" or "Withdraw") and press the "Submit" button for multiple matches.

If you click "Withdraw" then "Submit", the match will move into your "Withdrawn" tab and will be visible there:

•	Booking Competitions Matches	My Details					💄 website	logout
	Apply 12 Confirm	6	Below is a list of mate you wish to play in. If reinstated.	ches you hav this is unsuc	e withdrawn from. You may rec cessful, you will need to conta	quest to	b be reinstated by clicking 'Reinstate' for the Squad administrator to see if it possible to be	match
	Withdrawn		Squad	Code	Opponents		Date	~
	My Applications	•	] Mytchett Test	test	Banstead Neville BC		18/04/2025 10:00 am	state
I								

You can, as it were, withdraw your withdrawal by selecting the "Reinstate" button which will move the game back into the "Confirm" tab. You should then select "Confirm" again to confirm your availability.

•											💄 website	logout
	Apply Confirm		12	•	You can confirm or accidentally confir reset your choice.	r withdraw med or wit	r from matches below. You thdrawn from a match, clid	i do no ck the	ot have to make a decisi grey '-' button in betwee	on for all matches a n the confirm and v	at once. If you vithdraw buttor	have ns to
	Withdraw	n			Squad	Code	Opponents		Date			
					Mytchett Test		Banstead Neville BC		18/04/2025 10:00 am	Confirm	- Withdra	aw

Once you have confirmed and submitted, the match will move into the "My Matches" tab as you have confirmed availability for the match and therefore your intention to attend. The "My Matches" tab will show a number next to it indicating the number of matches you have confirmed availability for:

A	Booking Competitions Matches My De	tails						💄 website	logout
	Annly 12			Past Matches	]				
	Confirm			Code	Opponents				
		Ð	Mytchett Test	test	Banstead Neville BC	н	18/04/2025 10:00 am	det	ails
	My Applications								
	My Matches								

You can view past matches under the "Past Matches" tab to look at historical games (Note the tab will be empty until you have played at least one match).

You can click on the "details" button next to a game to get more information about the game including selected players and positions.

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ſ					Past Matches	]				
		-11		Squad	Code	Opponents				
		-11	Ð	Mytchett Test	test	Banstead Neville BC	18/04/2025 10:00 am		deta	<b>s</b> )
	My Applications									

You will see a page like this when you press the "details" button:

A Booking Competitions Matches My De	tails	💄 website logout
Booking Competitions Matches MyDe     C back     Withdraw	tails           Match         Players         Visitors         Match Duttes         Coach           Match humber:         9051	vertisite logout
	Club Colours Club Colours Match Time 10:00 am	Math Date 18/04/2025 Home Aytchett

This will show you the match details. Clicking on the "Players" tab will show the other players and their positions in each rink:

n Booking Competitions Matches My D	etails	💄 website	logout
C back Withdraw	Match Carch Rink 1 Demo Dummy Phil Hamer		

#### Withdrawing from matches

You can withdraw from matches at several points throughout the application process. The first place you can withdraw from a game is when you have applied and before selection has been made:

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		11		Squad	Code	Opponents				
		1	€	Mytchett West Surrey Men	WSL M	Woodbridge Hill BC	10/05/2025	APPLIED	withdr	aw
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(	My Applications	0								
	My Matches									

Once selection has been made and you have been selected for a match then your application will move to the "Confirm" tab. In there you can choose to withdraw from a game:

٠								💄 website logout
	Apply 1 Confirm	) Yo ao re	ou can confirm o cidentally confiri set your choice.	r withdraw med or witi	from matches below. You hdrawn from a match, clicł	do no < the g	nt have to make a decisio grey '-' button in between	n for all matches at once. If you have the confirm and withdraw buttons to
	Withdrawn		Squad	Code	Opponents		Date	$\frown$
ľ	My Applications	Ð	Mytchett Test	test	Banstead Neville BC		18/04/2025 10:00 am	Confirm - Withdraw
								Submit

When you withdraw at this stage the match will move to the "Withdrawn" tab. You can reinstate your application by pressing the "Reinstate" button which will move the match back to the "Confirm" tab where you can go and confirm your availability.

ń								💄 websi	
ŀ	Apply II Confirm	() y	elow is a list of matc ou wish to play in. If i einstated.	nes you have his is unsucc	withdrawn from. You may requessful, you will need to contact	uest to t the S	b be reinstated by clicking 'Reins Squad administrator to see if it p	tate' for th	e match ie
<	Withdrawn		Squad	Code	Opponents			~	
ľ	My Applications	Ð	Mytchett Test	test	Banstead Neville BC	н	18/04/2025 10:00 am	Re	instate
	My Matches								

Once you have confirmed the game it will show up under the "My Matches" tab. If you click on the "details" button you will see the match details and also a "Withdraw" button

A Booking Competitions Matches My De	tais .	e website	logout
C back Withdraw	Match Players Visitors Match Duties Coach Rink 1 Demo Dummy / Phil Hamer		

At this stage you may still withdraw from the game by selecting the "Withdraw" button:

A Booking Competitions Matches My De	💄 website logout	
C back Withdraw		
	Withdraw? Are you sure you want to withdraw from this match? No Yes	

You will be prompted to confirm that you wish to withdraw from the game.

If you confirm, then you will be withdrawn from the game selection. As selection has already taken place you will not see this game as available to be applied for. A phone call to the Captain of the Day will be required should you wish to be considered for the reinstatement.